

1. Why is my child having a review?

Now that your child is leaving _____, a transfer meeting will take place. At this meeting, your child's current needs will be discussed and planning for their future education and transfer from _____ to _____.

2. What is a person centred review?

This is an opportunity to gather information about what is important to your child now and in the future, what support your child needs, and what is working in their life. Both you and your child will be able to ask any questions you have about the move.

Your child will be told about the meeting and their views on the relevant areas will be sought, helping your child to bring this information to the meeting in a way they understand. Your child will be fully involved in the review process.

3. Who is invited to this meeting?

- ❖ Current school staff such as class teacher, SENCo, support staff.
- ❖ Relevant professionals who are actively involved with your child such as Educational Psychologist, Speech and Language Therapist, Occupational Therapist, etc.
- ❖ Relevant representatives from your child's new school.
- ❖ A facilitator who will lead the meeting in sharing of the information and developing an action plan detailing next steps.

4. What do I need to do?

It will help if you have a think about the answers to the following questions as you will be asked to share your views as parents. These may focus on your experiences from home and school.

*** What you like and admire about your child?
(including what they are good at)**

*** How best to support your child?**

This includes support and strategies both at home and school. For example, to make sure that Michael knows in advance where he is going, how, when and for how long or adult help to stay safe in the kitchen.

*** What is important for the future?**

*** What is working?**

*** Questions to ask about my new school**

It might help if you discuss these questions and make your own notes on these areas to bring to the meeting. Some people write their notes, others may draw pictures to help them remember. Do whatever works best for you. The facilitator is available to support you in sharing your views during this process.



A Parent's Guide

5. What will happen at the meeting?

The facilitator will explain what will happen at the meeting and what the above headings mean. There will be large sheets around the room with the headings.

1) Like and Admire

Everyone will be asked to say something they like and admire about the person (things that make them smile, laugh or feel proud). This will be recorded by the facilitator on the paper.

2) Gathering Information

For the next 10-15 minutes, everyone will be invited to write on the flip charts sharing their views from their own unique perspective. Your child will be helped with this as appropriate.

3) Action Planning

The information gathered is discussed and action points will be developed led by the facilitator.

Notes

What you like and admire about your child?

How best to support your child?

What is important for the future?

What is working?

Questions to ask about my new school

